



## **School of Planning and Architecture Vijayawada**

An Institute of National Importance, Min. of Education, Govt. of India, ITI Road,  
Vijayawada – 520008, Andhra Pradesh, India

# **Minutes of 35<sup>th</sup> Meeting of the Board of Governors**

**Held on 20.07.2022 at 12:00 Hrs.  
at MoE Conference Hall, New Delhi**

**SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA**  
**Survey No.4/4, ITI Road, Vijayawada-520008, AP**

MEMBERS PRESENT:

1) Dr. N.V.Ramana Rao, Director I/c, SPAV	Chairperson
2) Ms. Darshana M Dabral, Joint Secretary & Financial Advisor Department of Higher Education, MoE, GoI	Member
3) Ms. Saumya Gupta, Joint Secretary Department of Higher Education, MoE, GoI	Member
4) Sh. Pradeep Kapoor, Nominee of ITPI	Member
5) Prof. Virendra Kumar Paul, Nominee of UGC	Member
6) Ar. Abhijit Shirodkar, Nominee of CoA	Member
7) Dr. Amitava Sarkar, Nominee of Senate, SPAV	Member
8) Dr. Adinarayanane R, Nominee of Senate, SPAV	Member
9) Sh. K.V.Uma Maheswara Rao, Registrar, SPAV	Secretary

The members present in the meeting nominated Prof.Dr.N.V.Ramana Rao, Director I/c to preside over the meeting as Chairperson, BoG in accordance with the Clause 14(V) of SPA Statutes.

The Registrar welcomed all the members of the Board of Governors and the Chairperson requested the Registrar to present the Agenda items.

**ITEMS FOR CONFIRMATION OF MINUTES**

**Confirmation of the Minutes of the 34<sup>th</sup> Board of Governors held on 05<sup>th</sup> Oct 2021 at ITPI New Delhi.**

The Minutes of the 34<sup>th</sup> Meeting of Board of Governors held on 5<sup>th</sup> Oct 2021 at ITPI, New Delhi were circulated to all the members. Since no comments were received from the members, the minutes stands approved.

<b>Action Taken Report (ATR) on the Minutes of the 34<sup>th</sup> Board of Governors held on 05<sup>th</sup> Oct 2021.</b>	
<b>34.1</b>	<b>Nomination of BWC and Finance Committee Members from the representatives of BOG.</b>
Action Taken	Nominations as a Member for BWC and Finance Committee as per the resolution of the Board were communicated to Ar.Abhijit Shirodkar and Sh.Pradeep Kapoor respectively.
Decision	The Board noted the same
<b>34.2</b>	<b>Resignation of Ms.Jivantika Satyarthi, Assistant Professor, Dept. of Planning, on personal grounds to pursue higher studies abroad.</b>
Action Taken	As per the decision taken by the 34 <sup>th</sup> BoG, she was relieved from the services of the Institute w.e.f.09.08.2021 after remitting an amount of Rs.1,02,144/- to the Institute's account. The matter has been communicated to the incumbent.

Decision	The Board noted the same.
<b>34.3</b>	<b>Composite Transfer Grant to Director SPA Vijayawada</b>
Action Taken	As per the approval of BoG, the Claim of Transfer TA and CTG of Prof.Minakshi Jain, the then Director were processed as per rules and released an amount of Rs.2,08,298/-.
Decision	The Board noted the same
<b>34.4</b>	<b>Approval for the Annual Report along with Audited Accounts of SPAV for 2019-20</b>
Action Taken	Annual Report for 2019-20 submitted to the MoE on 12.07.2021.
Decision	The Board noted the same
<b>34.5</b>	<b>Approval for the Annual Accounts for 2020-21</b>
Action Taken	Annual Report for 2020-21 submitted to the MoE on 23.03.2022.
Decision	The Board noted the same
<b>34.6</b>	<b>Approval/Ratification for the Budget Estimates for 2021-22</b>
Action Taken	An amount of Rs.19.62 Crores has been received from MoE against the approved Budget.
Decision	The Board noted the same
<b>34.7</b>	<b>Submission of the Deptt. Inquiry Report by the Inquiry Officer for Prof.M.Kailasa Rao</b>
Action Taken	Prof.M.Kailasa Rao was issued Letter dt.17.11.2021 intimating the action proposed against him and for submitting his opinion. The opinion submitted by him is placed as an Agenda No.35.03
Decision	The Board noted the same
<b>34.8</b>	<b>Submission of the Inquiry Report by the Committee constituted for the Administrative working of the Institute.</b>
Action Taken	The Committee visited the institute on 06.09.2021 and 07.09.2021 and verified all the records related to the administrative functioning of the Institute. They have not submitted any report.
Decision	The Board noted the same
<b>34.9</b>	<b>Grant of Extra Ordinary Leave to Dr.Lilly Rose, Associate Professor, Deptt. of Architecture</b>
Action Taken	The matter was conveyed to Dr. Lilly Rose, Associate Professor.
Decision	The Board noted the same

#### ITEMS FOR APPROVAL

<b>35.01</b>	<b>Nomination of External Members to Senate as per Clause 16 (Chapter-II) of SPA Act.</b>
Decision	The Board authorized the Director I/c, SPAV to nominate External members to the Senate, SPAV against the vacant positions.
<b>35.02</b>	<b>Nomination of member by Board to Finance Committee as per Clause 10 of SPA Statutes</b>
Decision	The members of the Board unanimously nominated Prof.Virendra Kumar Paul, as BoG Nominee to the Finance Committee of SPAV.

<b>35.03</b>	<b>Inquiry Report by the Inquiry Officer w.r.t. Prof.M.Kailasa Rao, Professor, Dept. of Architecture</b>
Discussion	As per the decision of 34 <sup>th</sup> BoG held on 05.10.2021 vide agenda Item No.34.7, Prof.M.Kailasa Rao was given an opportunity to submit his explanation vide Order dt.17.11.2021. The explanation submitted by Prof.Kailasa Rao vide his letter dt02.12.2021 is placed before the Board for deliberation.
Decision	After detailed deliberations, the Board considered the request of Prof.M.Kailasa Rao, Professor and accorded approval to drop the penalty imposed on him vide resolution of 34.7 of 34 <sup>th</sup> BoG and he is absolved of all the charges.
<b>35.04</b>	<b>Inquiry Report by the Inquiry Officer w.r.t. Sh.P.Pramod, AEPO</b>
Discussion	The Board examined the Inquiry report, discussed the charges leveled against Sh.P.Pramod, AEPO and observed that except Charge No5 which was partly proved, all the other charges were not proved. Vide ION dt.09.05.2022 Sh.Pramod was served a copy of Inquiry Report and called for explanation. The explanation submitted by Sh.Pramod vide letter dt.28.06.2022 is placed before the Board for consideration.
Decision	The Board resolved to impose Minor Penalty by issuing a "Censure" directing Sh.P.Pramod, not to resort to such behavior of in-subordination in future.
<b>35.05</b>	<b>Forwarding of applications for outside employment as per GoI Rules</b>
Decision	The Board resolved to follow the existing procedure of forwarding two applications for outside employment as per the provisions of SPA Statutes.
<b>35.06</b>	<b>Recommendations of the Committee with regard to representations of Faculty of SPAV</b>
Decision	The Board directed to forward the representations of Faculty along with the recommendations of the Committee to MoE for examination.
<b>35.07</b>	<b>Engaging of Internal Auditor</b>
Decision	The Board resolved to engage Internal Auditor by adopting due selection process by issuing advertisement, inviting applications preferably from retired C&AG, Central Govt. and other Educational Institutions of GoI with a consolidated remuneration of Rs.50,000/- pm.
<b>35.08</b>	<b>Representation of Prof.Ramesh Srikonda on settlement of Pension Benefits from Municipal Corporation of Delhi</b>
Discussion	The Board examined the representation of Prof.Ramesh Srikonda in accordance with guidelines issued by Ministry of Personnel, Public Grievances and Pension, GoI. Accordingly, the request of Prof.Ramesh Srikonda could not be considered as the incumbent joined SPAV on 10.01.2010, accepted the terms and condition stipulated in the Offer of Appointment and continuing in the NPS for the last 10 years. The matter has already been intimated to his earlier office MCD by the Institute.
Decision	After detailed deliberation, Board resolved to continue with implement NPS in case of Prof.S.Ramesh as per Govt. of India rules applicable to Institutions from 2004 onwards.
<b>35.09</b>	<b>Conducting DPC for filling vacancies of Section Officer by Promotion</b>
Decision	The Board accorded approval for conducting DPC for filling of vacancies of Section Officers by Promotion by following the procedure as per Recruitment Rules and Statutes of SPA.

<b>35.10</b>	<b>Conducting DPC to fill up the post of Dy. Registrar by promotion</b>
Decision	The Board accorded approval for conducting DPC for filling of the vacancy of Dy.Registrar by Promotion by following the procedure as per Recruitment Rules and Statutes of SPA.
<b>35.11</b>	<b>Minutes of 12<sup>th</sup> Senate</b>
Decision	The Board approved the Minutes of 12 <sup>th</sup> Senate, SPAV
<b>35.12</b>	<b>Minutes of 13<sup>th</sup> Senate</b>
Decision	The Board resolved to place any agenda related to introducing New Courses and Revision of Fee Structure of Students in the FC / BoG henceforth, for approval. The Board approved the Minutes of 13 <sup>th</sup> Senate, SPAV
<b>35.13</b>	<b>Minutes of 20<sup>th</sup> Finance Committee</b>
Decision	The Board approved the Minutes of 20 <sup>th</sup> Finance Committee, SPAV
<b>35.14</b>	<b>Minutes of 21<sup>st</sup> Finance Committee</b>
Decision	The Board directed to circulate the draft minutes of 21 <sup>st</sup> FC to the members of Finance Committee for comments.

#### ITEMS FOR RATIFICATION

<b>35.15</b>	<b>Confirmation of services of the employees after completing tenure of Probation.</b>
Decision	The Board ratified the confirmation of services of the employees of SPAV after completing tenure of Probation
<b>35.16</b>	<b>Foreign Visit and Extra Ordinary Leave for Dr.Lilly Rose, Associate Professor, Dept. of Architecture</b>
Decision	The Board ratified the Foreign Visit of Dr.Lilly Rose, Associate Professor during the leave period from 08.11.2021 to 16.12.2021 and sanction of Extra Ordinary Leave for the period from 24.11.2021 to 16.12.2021 on medical grounds.
<b>35.17</b>	<b>Cumulative Professional Development Allowance (CPDA) Guidelines</b>
Decision	The Board ratified the revised guidelines for utilization of CPDA in line with MoE letter No.23-1/2008-TS.II,Dt.18.08.2009 and letter No.15-4/2017-TC, dt.27.10.2017.
<b>35.18</b>	<b>Nomination of Dean (Research) and Dean (Academics)</b>
Decision	The Board noted the nominations of Dr.Janmejy Gupta, Associate Professor nominated as Dean (Research) w.e.f. 06.01.2022 and Dr.Uma Sankar. B, Associate Professor nominated as Dean (Academics) w.e.f. 11.10.2021 and ratified the same.

#### ITEMS FOR REPORTING

<b>35.19</b>	<b>Engagement of Authorized Medical Attendants (AMAs)</b>
Decision	The Board noted the extension of engagement of Dr.Kalyani Anantha and Dr.Mujibu Rehman Shaik up to 30.11.2022 and 06.12.2022 respectively.

	Further, the Board advised to consider their engagement as Visiting Doctors instead of AMAs.
<b>35.20</b>	<b>Grant of Modified Assured Career Progression (MACP) to Non-Teaching Staff</b>
Decision	The Board noted the grant of MACP to the eligible employees of SPAV.
<b>35.21</b>	<b>Premature Repatriation of Sh.U.Sambasiva Rao, AR(Finance)</b>
Decision	The Board noted the repatriation of Sh.U.Sambasiva Rao, who was on deputation to SPAV as AR(Fin.) to his parent organization and relieving him from the services of SPAV on 16.11.2021.

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